BOYS & GIRLS CLUB
OF AMARILLO

# Employee Application

Name:_____
(last name / first name / middle initial)

Male / Female

Birth date: _____ Age_____
(month / date / year)

Home Address: _____

City/State/Zip: _____

Home Telephone Number: _____

Applicants Cell-Phone Number:_____

Emergency Contact cell-phone:_____ Name/Relationship _____

Applicant's E-mail Address:_____

T-shirt size: Small Medium Large XL XXL XXXL

## JUNIOR STAFF

Staff Training attendance is required by the Boys & Girls Club of Amarillo for all staff members.

BE GREAT

**EDUCATIONAL BACKGROUND:**
School: _____ City:_____

Current grade: _____

In what area of the club do you do your best work? _____

**PERSONAL REFERENCES:** Give names and addresses of three persons who have knowledge of your character, experience and/or ability

(be sure to notify your references that they may be contacted by the Maverick Boys & Girls Club of Amarillo)

**Reference #1**

How does this person know you? _____

Phone Number: _____

Address: _____

Email Address: _____

**********

**Reference #2**

How does this person know you? _____

Phone Number: _____

Address: _____

Email Address: _____

**********

**Reference #3**

How does this person know you? _____

Phone Number: _____

Address: _____

Email Address: _____

**BE GREAT**

**SKILL CHART**

**Use these numbers to indicate your skills following areas:**

1 – No knowledge/not interested
2 - Little knowledge but interested
3 - Have had experience as a participant
4 - Considerable experience & skill/ able to assist person in charge
5 - Some leadership & teaching experience
6 - Able to organize & teach as person in charge

Arts & Crafts: _____

Sports/Fitness: _____

Storytelling: _____

Computers/Technology: _____

Photography: _____

Mentoring Younger Members: _____

Games Room: _____

**QUALIFICATIONS:**

**Include anything that you think would qualify you to become a Staff member at the Boys & Girls Club of Amarillo.**

**1.** Any school, church or other activities in which you have participated and any positions of leadership held ( youth groups, dramatics, student government, sports, etc...): -
_____
_____-
_____

**2.** Any skills, hobbies or interests you have that may be of use to you as a staff member:
_____
_____
_____

**3.** Any experiences you have had at the Boys & Girls Club of Amarillo (weekend volunteering, Knighthood, skill awards, etc…) that you think would make you a good choice as a staff member:
_____
_____
_____

**4.** Any other qualities you have that would make you a good choice as a staff member:
_____
_____
_____

**BE GREAT**

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**IN AN EFFORT TO MAINTAIN CONFIDENTIALITY, THIS PORTION OF THE APPLICATION MAY NOT BE DUPLICATED.**

Do you use illegal drugs? Yes No

Have you ever been charged with child neglect or abuse? Yes No

Have you ever been convicted of any crimes against children? Yes No

Have you ever been convicted of offenses related to obscenity, pornography, or crimes involving minors? Yes No

Have you ever been convicted of a criminal offense? Yes No

Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children? Yes No

Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order of protection? Yes No

Other than the previous; is there any fact or circumstances involving you or your background that would call into question you being entrusted with the supervision, guidance, and care of young people? Yes No

Explain any "Yes" answers in full (use a separate sheet of paper if necessary).

**********

I authorize BOYS & GIRLS CLUB OF AMARILLO (B&GCA) to investigate all statements in this application and to secure any necessary information from all my employers, references and academic institutions. I hereby release all of those employers, references, academic institutions and MBGCA from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications, and my suitability for employment with BGCA. I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning my academic credentials and employment references.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if BGCA has not employed me or immediate dismissal if BGCA has employed me. I also authorize BGCA to supply information about my employment record, in whole or in part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release BGCA from any and all liability for its providing this information.

I understand that nothing in this employment application in BGCA's policy statements or personnel guidelines, or in my communications with any BGCA official is intended to create an employment contract between BGCA and me. I also understand that BGCA has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that BGCA retains the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statements.

Applicant's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____